

GOVT. COLLEGE OF ENGINEERING AND RESEARCH, AWASARI

Awasari (Khurd), Tal: Ambegaon, Dist. Pune - 412 405

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No. GCOEARA/Gathering/2018-19/ 7191

Date: 12 DEC 2018

To,
As per addresses overleaf

Subject : **Quotation for stationery required for Special Day Celebration of annual social gathering (Resonance-2019)**

Dear Sir/Madam,

Please submit sealed quotation for the following items on the terms and conditions listed below, mentioning our reference letter number, date and due date of quotation on your sealed envelope, on or before **24/12/2018** at 5.00 P.M. The quotation will be opened on **26/12/2018** at 11.00 A.M.

Sr. No.	Specification	Qty
1	Pencil Box containing 10 pencils	1
2	Eraser Box containing 10 erasers dimensions -33 mm x 17 mm x 10 mm	1
2	Sharpener Box containing 10 sharpeners	1
4	Large Cutter – 6 inches	3
5	Large Scissor – 10 inches	2
6	Sheets – A1 Size	30
7	Brush Set (Flat) (2 inch, 3 inch, 5 inch)	3
8	Paper Cup – 100 nos in one pack	2 pack
9	Woolen – 50 gm (Red, Blue, Green, Yellow colour)	5
10	Scale – 30 cm, steel	3
11	Satin Ribbon – 1 inch roll – 10 meters	5
12	Sparkles pack (silver color)	5
13	Cellotape one sided 2 inches transparent	2
14	Double sided tape 1 inch	4
15	Pooja Material (ताट, अगरबत्ती, काडीपेटी, हळद, कुंकू, हार, फुले, मेणबत्ती)	2

Terms & Conditions:

1. Taxes (including GST)– Inclusive / if extra clearly mention the percentage.
2. Delivery period –
3. Payment Terms –
4. Quotation Validity –
5. Delivery Charges – free at this institute.
6. The part supply and its bill will strictly not be entertained.
7. If you fail to supply the stores within the specified period, the order will be treated at canceled without any information.
8. The material will be accepted subject at approval (after inspection of the material), if rejected it will be returned to you at your cost.
9. The material to be supplied should be strictly according to the specification only.
10. Octroi is not applicable since Institute is located in Gram Panchayat area.
11. Please attach copy of your shop registration certificate along with your quotation, without which your quotation will not be accepted.
12. Quantity may vary at the time of work order.

(Signature)
f (Dr. A. S. Pant)
Principal,

Govt. College of Engg. & Research Awasari (Khurd)